



Assessing Certification Public Meeting Minutes

Assessing Certification Advisory Board

Thursday, September 19, 2024 at 9:00 AM EDT

Attendance

Present Members: Robert Gagne, Lindsey Stepp

Absent Members: Cathy Stacey

Staff Present: Susan Hines Board Administrator , Cassandra Brown Board Counsel.

- I. Call To Order at: 9:20
- II. Remote Meeting
If a voting member has been allowed to attend remotely, identify that member, have them check that they can clearly hear and be heard, and that they are alone in the room. Note that all votes must be via roll call vote if any voting member is attending remotely.
- III. Introduction of Dee Juris- Executive Director
- IV. Hearing Wade Gibson
No hearing was held. License approved.
- V. Review of Public Minutes
Motion to approve 6/20/24 &7/18/24 minutes by Lindsey Stepp and motion seconded by Robert Gagne. Roll Call 2-0-0
- VI. Public Appearances
- VII. OPLC and/or Board Administration Updates
Nick Frye Letter
- VIII. Old Business
- IX. New Business 2025 Proposed Meeting Dates
Motion to approve 2025 meeting date moved by Robert Gagne and motion seconded by Lindsey Stepp. Roll call 2-0-0
- X. Licensure
- XI. Administrative Rules & Legislative Topics
9:30 Gretchen Hamel 1800 rules

Discussion on Plc 1800 with Gretchen Hamel

XII. **Non-Public Session Did not go into Non-Public session**

Non-Public session conducted for the purpose of discussing investigations of alleged licensee misconduct and other confidential Board business. Such a non-public session is authorized by RSA 91-A:3, II (c) & (e), RSA 91-A:5, IV, *Lodge v. Knowlton*, (1978), and the Board's executive and deliberative privileges.

XIII. **Resume Public Session at:**

XIV. **Seal The Minutes of the Non-Public Session**

Minutes of the non-public session are sealed to maintain the privacy of the items discussed in non-public session pursuant to RSA 91-A:3, II (c), on the grounds that public disclosure may adversely affect the reputation of a person other than a Board member or render the proposed action ineffective.

XV. **Adjournment at: 10:27 moved by Robert Gagne and seconded by Lindsey Stepp.**